



SAMPLE FINAL ADVANCED E-TEAM WRITTEN REPORT

Your Contact Information

Review your contact information to ensure that it is correct.

Is your contact information above accurate?

Please update your contact information here.

Objectives and Accomplishments

Your previously entered objectives:

Please enter or revise your objectives for this grant below (one sentence each).

Briefly explain why the original objectives have changed.

Summarize what you accomplished during the grant period. Please write this for a broad audience as this may be published on our website (one paragraph).

If there is a website associated with this NCIIA grant or closely related activities, provide the URL here:

Technology and Venture Outcomes

Describe the product, service, or technology and what value it offers to intended customers or target market.

Select any milestones that were completed. Use provided space to make additional comments if necessary.

Field tested a working prototype:

Comment:

Manufactured product:

Comment:

Sold product to first customer:

Comment:

Other (please describe):

Comment:

None of the above:

Comment:

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Discuss the current status of the product(s) or service(s) you set out to develop. Have you completed product design and testing, and is the product being sold to customers? If not, do you have a timeline for doing so?

Describe your marketing strategy and achievements to date.

Select all intellectual property outcomes that occurred as a result of this grant. Please give details of selected outcomes in the space provided.

Applied for a patent:

Comment:

Received a patent:

Comment:

Exclusive license agreement executed:

Comment:

Non-exclusive license agreement executed:

Comment:

License under negotiation:

Comment:

Seeking a licensing deal:

Comment:

None of the above:

Comment:

Indicate whether the student E-Team, as a result of the grant, achieved any of the following venture-related outcomes:

Started a company:

Comment:

Secured additional financing:

Comment:

Hired paid employees:

Comment:

Sold their product or service to a customer:

Comment:

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None of the above (Please explain):

Comment:

What is the name of the new company?

How many people are employed by the company that was created?

Full-Time Employees:

Part-Time Employees:

Provide details of financing you have received to date.

Describe your business model. Specifically, how do/will you generate revenue or ensure ongoing economic viability?

Provide detail on the product(s) or service(s) that are being sold.

Student Learning, part 1

Did this E-Team project originate from an NCIIA-funded course or program?

From which NCIIA-funded course or program grant did this Advanced E-Team project emerge?

How many students participated in activities funded by this grant?

Student Learning, part 2

How many of the students above were:

Undgraduate students:

Graduate students:

How many of the students above were:

Engineering:

Science / Mathematics:

Arts & Humanities:

Social Sciences:

Medicine:

Business / Management:

Other not listed:

How many of the students above were:

Female students:

Male students:

Indicate race/ethnicity for students participating in this grant:

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African American (Not of Hispanic Origin):
Asian American:
Hispanic or Latino:
Native American:
White or Caucasian (Not of Hispanic origin):
Multiracial:
Unknown:

Use this space if you wish to clarify any of the demographic information above:

NCIIA periodically contacts former E-Team members so we may stay informed about the project, inform the team of NCIIA resources and opportunities, and share positive news about the team's accomplishments. Please provide the names and email addresses team members so we can stay in touch.

How did this grant impact students' entrepreneurial skills and/or career plans? Be specific and discuss any extraordinary outcomes (below or in an attachment).

Challenges

Describe the primary challenges you encountered implementing your grant activities, and explain how you addressed these challenges.

What advice would you give to others who are attempting to undertake similar work?

What additional resources should NCIIA consider developing for its members?

Final Expenditure Report and Budget Justification

[Click here to download a template for your final expenditure report.](#)

Please add a budget justification here to 1) explain any line items where the variance between approved amount and actual amount is 10% or \$1,000, whichever is greater, and/or 2) clarify budget items.

Upload your completed final expenditure report below.

Future Plans and Supplemental Information

Now that this E-Team grant has ended, what are the future plans for this project? What are the next steps or milestones over the next 1-2 years?

Is there anything else you would like to share? If so, use the space below.

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Who will be taking the lead on this project now that the grant has ended? Whom should we contact for project updates?

NCIIA reserves the right to use and anonymously quote material submitted in this report for both internal and external purposes, including research publications, funder reports, and/or marketing. We request your permission to use information you submit in this report for these purposes, without naming you or your program directly.

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